

# **UI-UX** Recreatex

Vintia NV Ter Waarde 50 8900 leper

T. +32 (0)57 65 00 32

Coltbaan 29a 3439 NG Nieuwegein

Vintia BV

T. +31 (0)33 43 284 16

Vintia Ltd. 8 Northumberland Avenue WC2N 5BY London

T. +44 (0)1782 49 91 95

www.vintia.com

Vintia SAS 130 boulevard de la Liberté 59000 Lille

T. +33 (0)187 15 86 96

www.vintia.com

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www.vintia.com www.vintia.com

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# 1. Start up Recreatex

Since the 7.1.0 version of Recreatex, the software package got a more modern look. The new login window of Recreatex is also part of this.

When you log into Recreatex for the first time, you will see the blank login window below:



Click the button at the bottom right (with the plus sign).



The pop-up window above will appear in which you can fill in the following data:

- 1. Description: the name you want to give the button (ex: production / TEST / Shop / ...)
- 2. The server on which the database is installed (*databasenaam\_prd* for production or *databasenaam\_tst* for test)
- 3. Database is the name of the database
- 4. How can you login? The old possibility of database authentication no longer exists, and was replaced by the new one (see Windows authentication)



Once the button has been created, it is saved and you can simply click it to log in the next time.

Log in		_ D X
	Production	
Ф		:

In this way, you can easily put two buttons next to each other, one for the production environment and one for the test environment.

Log in		_ = ×
	Production	
	Test	
¢ ¢		



# 2. SydAdmin

## 2.1. Log into sydadmin

You can log into SydAdmin in the same way as into Recreatex. However, only users that are administrator have access to SydAdmin. This is determined in SydAdmin itself,

🛐 Modify	user							×
*	Users	Start up :	screen	User gr	oup	Allowed div	isions	
		word [ irmat [ uage [ ows [ nam	N	Engli inistrat				····
	E-ma		Bloc					
	Last	login d	insdag 4	ijanuari 21	022		10:53	
SQL synchi	ronisation	]				Save	Delete	Close

or in Recreatex if the user was linked to an employee.

#### Employees - Empl1 Personal data Company data Cashier data Various Leave Skills Diploma Contracts sible work types Control groups Ava Ledger per payment method per cashie Purchase Exhibitions Loggings Business Intelligence Ticketing Attachments Child care centres POS Employee number Date in • Date out .... Status Gross salary 0 Туре Cost price 0,00 Payment method ... Function User EN EN ✓ User can login in SydAdmin? Department Τ ...

### 2.2. Users

#### 2.2.1. Windows authentication single sign on

The user is linked to the user in the SyxCloud.

Configuration in the login window in Recreatex:



Enviro	nment		×
	Description	Training	
_	Server	Training_prd	~
	Database	training	
	Authentication	Windows Authentication	~
	Single sign on	$\checkmark$	
ф	₾		в

#### Configuration in SydAdmin:

Users	Startu	ip screen	User group	Allowed division	ns	
Nam	<u>e</u>	Training-(	)1			
Pass	word					
Confi						 
Lang	uage	EN	English			
Wind user		SYXCLOU	D\trainingbe-01			
		Adm	inistrator			
E-ma	iil					
		Bloc	ked			
Last	login					

Fill in the correct SyxCloud user next to Windows user name.

REMARK: SQL synchronisation is not necessary – this is no longer authorised in the Cloud environment.

#### 2.2.2. Windows authentication

The user is not linked to the user in the SyxCloud.

The system does check if the SyxCloud user has access to this database.

Configuration in the login window in Recreatex:

Environ	iment	
	Description	Training
_	Server	Training_prd
	Database	training
	Authentication	Windows Authentication
	Single sign on	
	Single sign on	

Configuration in SydAdmin:



Modify	user		- ¤ ×
*	Users Start	up screen User group Allowed divisions	
	<u>Name</u>	Trainer	
	Password Confirm	**********	
	<u>Language</u> Windows user nam		····
	E-mail	Administrator trainer@gantner.com Blocked	
	Last login		
SQL synchr	onisation	Save Delete	Close

Fill in the correct password next to Password and next to Confirm.

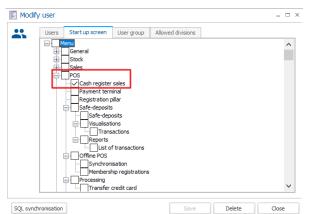
With this name and password the user can log into Recreatex.

REMARK: SQL synchronisation is not necessary – this is no longer authorised in the Cloud environment.

#### 2.2.3. Start-up screen

You can make sure that when a user logs in, he/she automatically sees the window that he/she uses the most. Under the tab Start-up screen, you can choose (tick) one window that will automatically open when logging in.

Ex. For a cashier we make sure that the POS screen automatically opens.

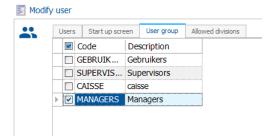


#### 2.2.4. User group

The user can immediately be linked to the correct user group.

The user group determines which rights a user has in Recreatex and if he/she can see a navigator in

Recreatex.





#### 2.2.5. Division

The last step in the configuration of a user, is indicating which divisions a user is allowed to log into:

♥     Division     Street     Num     Box     Postc     City     Tel. 1       ▶     ♥     Cultuurdienst     53          ♥     Jeugddienst     53           ♥     Sportdienst     53           ♥     533	Users	Start up screen	User group Allowe		owed divisions			
Image: Cultuurdienst         53           Image: Jeugddienst         53           Image: Sportdienst         53	🗹 Div	vision	Street	Num	Box	Postc	City	Tel. 1
✓     Jeugddienst     53       ✓     Sportdienst     53	🕨 🗹 Cu	ltuurdienst		53				
	🔽 Jei	ugddienst						
53	Sp Sp	ortdienst		53				
				53				

REMARK: you have to select at least one division, otherwise the user will not be able to login.

Under Management – Users/division, you can always check if all users have access to the correct divisions.

	User na	Cultuurdi			Technische d	
►	Anthony	<b>V</b>	<b>V</b>		<b></b>	
	Bram	<ul> <li>Image: A start of the start of</li></ul>	<b>V</b>		<b>V</b>	
	de	<b>~</b>	<b>V</b>		<b>V</b>	
	Dieter	✓	<	<b></b>	<b>V</b>	
	DieterB	✓	<	<b></b>	<b>V</b>	
	Dimitri	<ul><li>✓</li></ul>	<b>V</b>			
	EN	<				
	FR	<ul><li>✓</li></ul>	<b>V</b>			
	Frederic	<	<b>V</b>			
	Jannick	<ul><li>✓</li></ul>	<ul><li>✓</li></ul>			
	Kjell	<b>~</b>	<b>~</b>			
	Mieke	<ul><li>✓</li></ul>	✓		<b>V</b>	
	NL	<b>~</b>	<b>~</b>	<b>V</b>	✓	
	pl	<ul> <li>Image: A start of the start of</li></ul>	<b>~</b>	<b></b>	<b></b>	
	Rob	<ul> <li>Image: A start of the start of</li></ul>	<b>~</b>	<b>V</b>	<b></b>	
	Stijn	<ul><li>✓</li></ul>	<			
				† <u>m</u>		





## 2.3. Security users / program group

In SydAdmin, under Management – Security users/program group, you can create new groups.

#### 🚾 SydAdmin

General	Management Tools System Wi	ndow	/
	Company data		
	Users		
	Users/division		
	Security program groups		
	Security users/program group		
	Windows/program group		
	Overviews/program group		
	Messages		
	Frror messages		

Here you can determine which types of groups there are in Recreatex, and link rights to those groups because not everyone is allowed to do everything in Recreatex.

Ex. A cashier is only allowed to start up a POS shift, to register sales at the cash register, to close a POS shift. That cashier is for example not allowed to create invoices, nor to register room bookings. As an application administrator, it is thus important to have a clear overview within the system of the different security groups that are needed.

Example of a standard structure:

- POS (essence: only register sales at the cash register)
- Shop (essence: register sales at the cash register + manage stock)
- Hospitality (essence: only register sales at the cash register + party planning)
- Administration (essence: create and modify bookings)
- Financial service (essence: create invoices and make exports)

The overview window of Security users/program group consists of two parts.

On top you can see the different groups. Per group that we select in the upper part of the window, we can link the users in the lower part of the window (tab users) and determine the application rights and menu structure per group.



First, create the group in the upper part of the window.

_	ecurity users	s/program	group			- 1	• ×
Grou		1					
	Code	Descript					
	SUPERVIS	Supervi				ſ	
	CAISSE	caisse					
	Shop	Shop					
	MANAGERS	Managers					
							Ţ
Us	ers Applicat	ion rights	Menu structure				
H	Login						
						ł	
	🗌 syx						
	Dieter						
	Kjell					L	-
	Mieke						
	Dimitri						
	de						▼
	Print					lose	_
	FILL					use	─.:

#### 2.3.1. Group

Simply create a new group or modify an existing one. Give it a clear name. Per group, you can configure a number of things that determine what Recreatex will look like for users within that security group.

📰 Mod	lify security gro	up	-		×
R	Details Code Description	POS POS 1 □Use classic menu bar 2 ▼ Use navigator 3 □ Show status bar			
Navig	jator	Save Delete	Close	2	

1. Use the classic menu bar: this is the menu bar at the top of Recreatex

$\diamond$	ReCreate	X SYX /	AUTOM/	ATION	S (Jeugddiens	t)											
	General	Stock	Sales	POS	Membership	Course manager	ment File	s Exhibition	s Registration	s Bookings	Ticketing	Rental	Reporting	Management	Technique	Extras	System
	🕹 Find a	ddress	💄 Indiv	iduals	🚜 Groups 🖪	elD 🔤 Leisure	🖪 Act.	🛃 Register	Register+	🕏 Int. 丨 🊧 E	Bookinas	🗯 POS	Card	🗉 Logging 📗	BM ∣ DO.	AC   Fin	d article

- 2. Use navigator: this is the background with buttons in ReCreateX (see Navigator)
- 3. Show status bar: this is the bar at the bottom of Recreatex

Server : F Database : training		mem : 329212 Kb	-JVanMassenhc	NL	7.6.0.0	
--------------------------------	--	-----------------	---------------	----	---------	--

Ex. For the security group POS, we can make sure that the classic menu bar doesn't show, the status bar is not necessary for them either. They only need a navigator containing the right functions they have to use within Recreatex.

#### 2.3.2. Navigator

The navigator is the background that is visible in Recreatex. This can be a nice picture to brighten up your Recreatex or a series of buttons containing the most commonly used functions for that security group.



Go to the user details – tab user group – double-click the user group – click the button Navigator to go to the navigator.

Modify	_									- ¤ ×	-
	U	sers	Start	up screen	User group	Allo	wed divisions				
		<b>I</b>	Code	- De	scription						
				Su	pervisors						
			HOP	Sh	op		•				
I	►	🔲 P	OS	PO							
		<b>v</b> i	TANAG	ERS Ma							
					hruikore						
			Modif	y security	/ group - P	OS				-	ΠX
				Details							
		11	R	Code							_
			•			POS					
				Descrip	tion	POS					
							e classic m	opu bar			
						05	e classic li	ienu bai			
						🗸 Us	e navigato	r –			
						⊡ Sh	ow status	bar			
QL synch	ropi		Naviga	tor				Save	Delete	Clos	_
2L BYING		1 L	naviga					Save	Delete	Clos	e

Or go to Management – Security users/program group – double-click a group – button Navigator.

If you have never made a navigator before, a blank navigator page will appear:

Navigator		×
Menu structure Tile settings	dummy 0	
	Import layout Restore layout Export layout Save	]

The navigator is very easy to work with, the blue area is a menu bar, it is possible to create a kind of basic menu, just right click and choose add menu.



🗖 Navigator		- 🗆 ×
Menu structure Tile settings		
E-Menu ^	dummy 0	
ia General		
E- Sales		
Financial administration		
🗊 - Direct debit	Toevoegen menu	
Sales journal	Verwijder menu	
Visualisations		
- Reports Sales per payment method		
···· Vouchers		
···· Sales per customer		
Periodical statement		
···· Discounts granted		
Day / Month results		
···· Compared turnovers		
Turnovers per VAT rate     Consolidated turnover and visitors		
Sales per postcode		
Sales per company		
··· Membership sales per family composition		
···· Reminders ···· Global receipts		
·····Global receipts ·····VAT register		
Journal entries		
Budgets / sales		
··· Sales per supplier		
Access control voucher transactions		
Donations		
···· List of visitor numbers		
— Fiscal certificate donations and godpar — Print tickets		
Settings		
Intersolve giftcard		
Discount codes		
Promotion rules	Construction (Construction)	Caus
Collect later	Import layout Export layout Export layout	Save
	at	

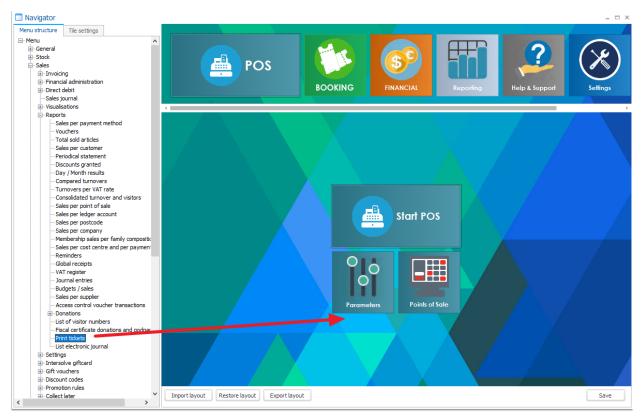
You can modify the look of the tile and change its name under the tab Tile settings:

Navigator				×
Menu structure	Tile settings			
Tiles				
Selected tile Text	Start POS			
	49; 133; 🔻	POS		
Colour				
Wide format	~		BOOKING FINANCIAL Reporting Help & Support Settings	
Font size	15	4		•
Font colour	<b>— –</b>			
Text alignme	nt Default 🗸			
Bold	~			
Italic				
Underline				
Icon	🙆 X			
Icon position	Left 🗸			
			start POS	
All tiles			Start POS	
Colour				
Background	Control 👻			
Font	Century Gothic 🗸			
Font size	8			
Font colour				
Bold			Parameters Points of Sale	
Italic			Parameters Points of Sale	
Underline				
General				
Background in	nage 🔀 X			
		Import layout Restore layout Export layout	Save	

REMARK: pay attention that the tile you want to modify is selected.

Under each menu bar you can place the most commonly used functions for that specific security group. Under the tab Menu structure you can look for the correct function, and drag and drop it in the middle of your screen.

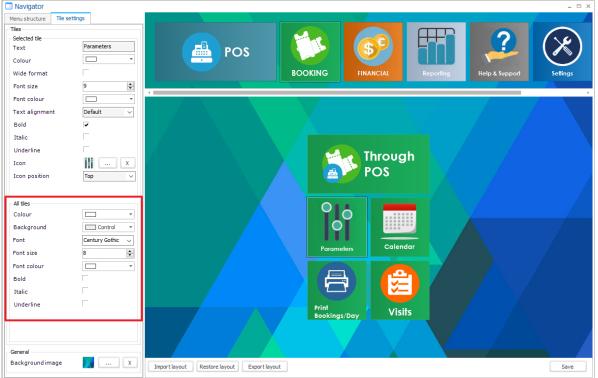




Again, you can select that tile and go to the tile settings to modify it according to your taste and wishes. In this way you can easily create a navigator per security group, adapted to the specific needs and wishes of each group.

Do not forget to regularly save your design by clicking the button Save at the bottom right.

It is also possible to modify several tiles in one go, you can do this by selecting a tile in a specific group, go to All tiles where you can adapt the colour, font, font style, ... all in once.

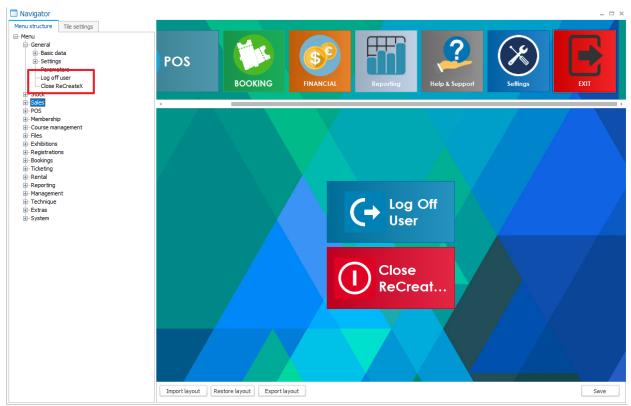




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INSPIRED ACCES

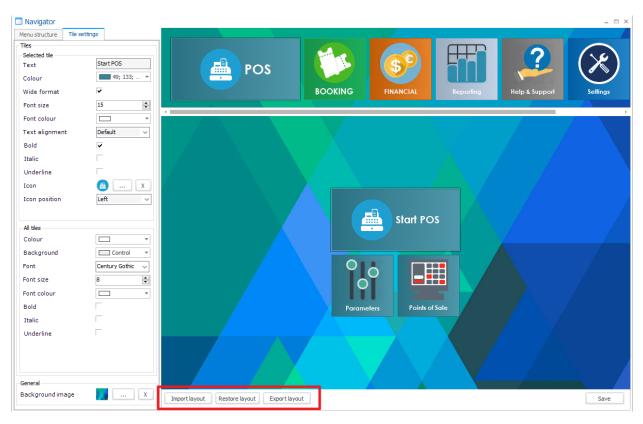
REMARK: in case the security group only uses the navigator, you must not forget to add an exit button with the function 'log out' and 'close ReCreateX'.



The buttons at the bottom allow you to import and export a lay-out. So if you already have a lay-out, you can easily export it and then import it for your group.

Moreover, Gantner has a collection of default navigators, so feel free to ask the helpdesk or a consultant for a default navigator.





#### 2.3.3. Application rights

You can link the correct rights to each group: full rights, read only or no access.

Select the group in the upper part of the window, select the module in the lower section and then click the

#### rights you want to apply:

ro	ups							
	Code	Descript						·
	SUPERVIS	Supervi.						Г
	CAISSE	caisse						
	SHOP	Shop						
_	POS	POS						
Þ	MANAGERS	Manader	s					
		ion rights	Menu structure		1			Γ
	Code			Description		ess right		
Þ			INSTELLIN			l control		
	ARTIKEL	S: BEHEE	R	Artikels: Beheer		l control		
	ARTIKEL	S: INSTEL	LINGEN	Artikels: Instellingen		l control		
	BASIS			Basis bestanden		l control		L
	DUOSPO	RT: INST	ELLINGEN	Duosport: Instellingen	Ful	l control		
		ENTEN: B	EHEER	Evenementen: Beheer	Ful	l control		
		ENTEN: IN	ISTELLINGEN	Evenementen: Instelling	Ful	l control		
	FAKTUR/	TIE		Fakturatie	Ful	l control		
	FINACIËL	E PARAM	ETERS	Finaciële parameters	Ful	l control		
	FINANCI	ELE ADM	INISTRATIE	Financiële administratie:	Ful	l control		
	FINANCI	ËLE ADM	INISTRATIE	Financiële administratie:	Ful	l control		
	FITNESS	BEHEER		Fitness: Beheer	Ful	l control		
	FITNESS	: INSTELL	INGEN	Fitness: Instellingen	Ful	l control		
						Complete	Read only	No access
_								

REMARK: never modify the rights of the part 'login', otherwise the complete security group will not be able to login.



ro	ups					
	Code	Descript				
	SUPERVIS	Supervi.				
	CAISSE	caisse				
	SHOP	Shop				
	POS	POS				
Þ	MANAGERS	Manager	S			
	sers Applicat	tion rights	Menu structure	1		
-	Code	donnights	Menu structure	Description	Access right	
_			INISTRATIE	•	· · · · · · · · · · · · · · · · · · ·	
			INISTRATIL	Financiële administratie:		
		: BEHEER		Fitness: Beheer	Full control	
		: INSTELL		Fitness: Instellingen	Full control	
			R: BEHEER	Gebouwenbeheer: Beheer		
			R: INSTELL			
		ACT: BEH		Globale activiteiten: Beh		
_						
1			STELLINGEN	Globale activiteiten: Inst Inloggen	Full control	
I	KASSA: E			Kassa: Beheer	Full control	
		NSTELLIN			Full control	
		INSTELLIN		Kassa: Instellingen Klanten: Beheer	Full control	
			-		Full control	
_		I: INSTELI	LINGEN	Klanten: Instellingen	Full control	
					Complete	Read only No access

#### 2.3.4. Menu structure

This is an extra tool to block access to specific parts for certain employees. In this case, the specific part is greyed out so that users of that group will not be able to click it in Recreatex.

ro	ups		Sales POS Membership	Co
	Code	Descript	Invoicing	
	SUPERVIS	Supervi	involenig	,
	CAISSE	caisse	Financial administration	•
	SHOP	Shop	Direct debit	
_	POS	POS	Dilect debit	
	MANAGERS	Manaders	Sales journal	
L	sers Applicat		Visualisations	►
	Para Log	meters off user	Reports	►
	Clos	e ReCreateX	Settings	►
	i Invo i Fina	ncial administration	Intersolve giftcard	►
		t debit s journal alisations	Gift vouchers	►
	i ✓ Rep	ngs	Discount codes	•
	🕂 🔽 Gift	solve giftcard vouchers ount codes	Promotion rules	►
		iotion rules ct later	Collect later	►
	Para	al Wallets meters	Digital Wallets	►
_	i I I POS		Parameters	



REMARK: it is perfectly possible to use this function for a group that only uses a navigator, but the function / tile will not be greyed out. Nothing will happen if you click the tile.

This has been demonstrated in the webinar UI UX Recreatex. Feel free to watch the recorded session: <u>https://youtu.be/5Qi-BcfVqzY</u>



## 2.4. Framework / security in Recreatex

Per security group, it is possible to make a non-necessary tab invisible in Recreatex.

#### 2.4.1. Make tabs invisible

Right click the tab and choose Tab security settings.

Article	card - Tick	ket 55+																- 0
UITPAS	Required m	nembership	Compa	nies	Intersolve	Secutix	Enviso	External ba	arcodes	Locker	Sales rem	arks H	(SV					
Logging	Barcodes	Translations	Web	Self	-service kios	c Atta	chments	Discounts	Extras	Categor	ies Valid	ation wh	nen sold	Acco	unting per division	Loyalty	Commission ag	reement
Detail	Translate	tabsF9	- <b>b</b> b-ip	POS	Tickets	Active p	eriods	Selling prices	Comp	onents	Subscr. val	dity (	Options	Units	Deviating accounts	s Variou	is Ingredients	Purchase
Code		und colour	4															
Desc	Tab secu	rity settings	t	55+														
<u>Ticket d</u>	lescription		Ticket	55+														
Extra tio	cket descri	ption																
Article o	roup					•												

Here, you can make tabs invisible per security group by clicking in the field. Do not forget to save when

you're finished.

Tab	GEBRUIKERS	SUPERVISORS	CAISSE	SHOP	MANAGERS	POS	Ŀ
Details			<b></b>				
Finances			<b>V</b>	<b></b>		✓	
Types			<b>V</b>	<b></b>	$\checkmark$	<ul><li>✓</li></ul>	
Membership		✓	<b></b>	<b></b>		<ul><li>✓</li></ul>	
POS		✓	<b>V</b>	<b>V</b>	<b>V</b>	✓	
Tickets	<b></b>	✓	<b></b>	<b></b>	<b></b>	<ul><li>✓</li></ul>	
Rental	<b></b>	✓	<b>V</b>	<b></b>	<b></b>	<ul><li>✓</li></ul>	
Active periods		✓	<b></b>	<b></b>	<b></b>	<ul><li>✓</li></ul>	
Selling prices	<b></b>		<b>V</b>	<b></b>	<b></b>	✓	
Components	<b></b>			<b></b>	<b></b>	<ul><li>✓</li></ul>	
Stock	<b></b>			<b></b>	<b></b>	<ul><li>✓</li></ul>	
Subscr. validity	<b></b>		<b></b>	<b></b>	<b></b>	<ul><li>✓</li></ul>	
Options	<b></b>	✓	<b>V</b>	<b></b>	<b></b>	<ul><li>✓</li></ul>	
Units	<b></b>		<b></b>	<b></b>	<b></b>	<ul><li>✓</li></ul>	
Lesson groups			<b>V</b>	<b></b>	<b>V</b>	✓	
Waiting lists			<b></b>	<b>~</b>	<b></b>	<ul><li>✓</li></ul>	
Deviating accounts			<b>V</b>	<b></b>	<b>V</b>	<ul><li>✓</li></ul>	
Various		✓	<b>V</b>			✓	
Ingredients		✓	<b>V</b>		<b>V</b>	<ul><li>✓</li></ul>	
Purchase		✓	<b></b>		<b></b>	<ul><li>✓</li></ul>	
Family composition			<b>V</b>	<b></b>		<ul><li>✓</li></ul>	
Supplements		✓		<b></b>	<b>V</b>	<ul><li>✓</li></ul>	
Logging			<b>V</b>	<b></b>		<ul><li>✓</li></ul>	
Barcodes	<b></b>	✓	<b></b>	<b></b>	<b>~</b>	<ul><li>✓</li></ul>	
Translations	<b></b>	✓	<b></b>	<b></b>	<b></b>	<b></b>	•

Green: all rights = the tab will be visible

Grey: read only = the tab will be visible, but you will not be able to make modification (everything is greyed out)

Red: no access = the tab will not be visible.

Make sure that your user is marked as an "administrator". If not, this option will not be visible when clicking a tab with the right mouse button.



#### 2.4.2. Mark the tab with a colour

Marking tabs in a certain colour is a personal setting. Every user can set this up for himself. You can find more information in the online help: <u>https://help.recreatex.be/new/en/windows.html#UUID-6dbe33cc-</u>

T'li	<u>11a1-7d52-15t7-1bt7d4t84ad7</u>									
	Article card - Ticket 55+									
	UITPAS	Required membership		Compan	ies	Intersolve				
	Logging	Barcodes	Translation	s Web	Self-service ki					
	Details	Finances Translate	Types Men tabsF9	oborship	POS	Tickets				
	Cod	Backgrou	nd colour	54						
	Des	Tab securi	ity settings	cet 5	i5+					

#### 2.4.3. Hide columns / make them visible / move columns

Columns can be hidden and made visible again using the function key F9 (column management) where you indicate per column if the column has to be visible or not. Every user can set this up for himself. More info: <u>https://help.recreatex.be/new/en/windows.html</u>

Window heading	Articles			
Columns		Details		
ShortName		^		
ItemGroup		Text he	ading	
ItemGroupDescription	1	Code		
Description			True at t	
TicketDescription		Width	Visible	
VAT VATInclusive		93	Specific tra	nslation
Account			Totalise	Sum
UnitOfMeasure				Ouantity
CurrentPrice		Tout a	lanment	- Quanticy
Components				
AccessGroup		C Le	ft.	
StockItem		C Ri	abt	
RentalItem		✓ ○ N	Juc	
		00	entre	
	$\uparrow$	↓ © UI	ndetermined	

#### 2.4.4. Group

Grouping an overview can be helpful to get a clearer overview per locality, country, article group, ... Every user can set this up for himself.

Ar	rticles				-
	/ 0 76 0	: 1 Q 🖶 🗃 🗐 🕇 🔲	1		
E	)				
A	rticle group	•			
	Code	Article group	Article group descri	Description	Ticket description
۲	Article group:	01-DAGTICKETS (15)			
۰	Article group:	02-BEURTENKAARTEN	(5)		
٠	Article group:	03-ABONNEMENTEN (1	8)		
٠	Article group:	04-LESSEN (9)			
	Article group:	05-DIVERSEN (25)			
	05-01	05-DIVERSEN	05-Diversen	Borg	Borg

More info: <a href="https://help.recreatex.be/new/en/windows.html">https://help.recreatex.be/new/en/windows.html</a>

#### 2.4.5. Set up fields as mandatory

It is advised to make a number of fields obligatory, so that users do not forget to fill in those fields.

You can do this in SydAdmin as follows:

- Go to System Mandatory fields
- Mandatory fields are marked in red in Recreatex



111	Addre	ss card - I	Peter	Janss	en							
	Customer follow-up Rene			newal	iewal propositions		Cr	Credits Pr		ice groups	Attachmen	
e	e-purse Lesson history			Tick	Ticketing Invoicing Rental		al	Remarks	narks Sub			
1	Details Finances Bookin			ings	gs Registrations Memberships and cards Relat						Relation	
	Code Customer group				PJ EMPLOYÉS Employees							
	Name				Janssen							
	Middle name			s								
	First name			Pete	Peter							
	Initials											
	Title			MR	MR De heer						. I. I.	
	City			BE	89	00	I	eper				
	Stree	t		Kerl	Kerkstraat							
	Number			18a								
	Box			2								_
	National register nº											

Extra option: only in the customer card other obligatory fields can be filled in based on the customer

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Customer follow-up Rene			newal	iewal propositions			Credits Price group		ice groups	Attachmer	
e-purse Lesson history			Tick	eting	Invoici	ng	Rental Remarks		Su	Subcategor	
Details Finances Bookin			ings	Regist	trations		Memb	ersh	nips and card	ls	Relation
Code			PJ						]		
Custo	omer grou	р	EM	PLOYÉS	5 Emp	loy	ees				
Name	1		Jans	ssen							
Middle	e name		s	s							
First	name		Pete	Peter							
Initial	s										
Title			MR	MR De heer							
City			BE	890	0	I	eper				
Stree	t		Kerl	Kerkstraat							
Number											
			18a								
Box			2								
Box National register nº											

More info on customer groups: <u>https://help.recreatex.be/new/en/settings-157149.html#UUID-28abb358-</u>

#### <u>e87b-6160-26a5-a2b9e32720dd</u>

Fields that are underlined in red, are fields that have been configured as mandatory by development and this cannot be changed.

Details	Finances	Types	Membership
<u>Code</u>	02-66		
Descrip	25-beu		
Ticket	25-beu		
Extra t			
<u>Article</u>	02-BE		

For more info: <u>https://help.recreatex.be/new/en/windows.html</u>

